

# Party Booking Form - Londonderry Park

Parties should be booked no later than two weeks in advance.

Completion of this form is taken as confirmation of your booking. Please ensure all details are correct. The party activity and room hire must be paid for at the time of booking.

Please note: Birthday Party bookings are non-refundable under any circumstances.

Parent/Contact Name \_\_\_\_\_

Name of Child \_\_\_\_\_ Age \_\_\_\_\_ D.O.B. \_\_\_\_\_

Address \_\_\_\_\_ Postcode \_\_\_\_\_

Contact Telephone: 1. \_\_\_\_\_ 2. \_\_\_\_\_

Type of Party	Tick	Price	Date	Time	No. of Guests
<b>Bouncy Castle</b> (party room included)		£87.50			
<b>Football with party room</b>		£31.20			
<b>Football only</b>		£21.20			

**Please note: Birthday Party bookings are non-refundable under any circumstances. Please sign the Photographic Register Permission Slip overleaf.**

## Using your personal information

The Council takes your right to personal privacy seriously. Your personal information will be used for the purpose of managing your leisure centre booking and for sending you centre information relative to your booking.

We are required to process your information as part of the contract of booking of a party.

The Council will hold your information for a period of 3 years after the conclusion of your booking. If you have data protection queries please contact the Council's Data Protection Officer at: [dataprotection@ardsandnorthdown.gov.uk](mailto:dataprotection@ardsandnorthdown.gov.uk) or visit the Council's website at: [www.ardsandnorthdown.gov.uk/privacy-and-cookies](http://www.ardsandnorthdown.gov.uk/privacy-and-cookies).

Please tick the box to confirm that you are happy to receive information about centre activities and promotions that we may send

I confirm that I have read and fully agree to comply with the **Leisure Ards and North Down Admissions Policy**, as laid down and to ensure payment of all charges owing.

Name \_\_\_\_\_ Signature \_\_\_\_\_

Position \_\_\_\_\_ Date \_\_\_\_\_

Please return your completed Booking Form to:

Londonderry Park, Portaferry Road, Newtownards, Co Down, BT23 8SG

or email to: [parties.londonderrypark@ardsandnorthdown.gov.uk](mailto:parties.londonderrypark@ardsandnorthdown.gov.uk)

## PHOTOGRAPHIC REGISTER PERMISSION SLIP

HIRERS NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

CONTACT NO.: \_\_\_\_\_

I have read and agree to conform to the General Terms and Conditions of Hire 15.3 Section X111 of the Ards and North Down Admissions Policy regards the use of Photography. I will obtain permission from all parents to use photographic equipment. Photographic equipment will only be used in the areas hired.

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_

### ***For office use only***

Booking taken by \_\_\_\_\_ Date \_\_\_\_\_

Amount received \_\_\_\_\_ Receipt no. \_\_\_\_\_

Booking input into computer Yes / No